

XAVIER MILLER

PRODUCTION COORDINATOR

GLENDAL, CA

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About me

Animation and VFX production professional with a background in military logistics, creative development, and team coordination. Experienced supporting productions through scheduling, documentation, asset tracking, and cross-department communication. Currently developing an original animated series while collaborating with artists, editors, and voice talent on proof-of-concept materials. Passionate about animation production and helping bring ambitious creative projects from concept to screen.

Experience

Logistics Specialists - *US ARMY RESERVES*

Jan 2021 - Present

- Managed and tracked equipment and supplies, ensuring accurate inventory and accountability
- Coordinated logistics operations across multiple teams, improving efficiency and on-time delivery of resources
- Scheduled and organized training operations, balancing personnel availability, equipment readiness, and deadlines
- Maintained detailed documentation, reports, and tracking systems for inventory, movement, and distribution
- Communicated across departments and leadership to ensure alignment on mission objectives and logistics needs
- Oversaw transportation and distribution of equipment, ensuring timely delivery and operational readiness
- Implemented workflow improvements that streamlined coordination and reduced delays in operations

Production Coordinator - *Original Animated Short Film*

Nov 2024 - Present (Independent)

- Coordinated an independent animated proof-of-concept from concept through production planning, managing schedules, deliverables, and creative milestones.
- Collaborated with artists, editors, and voice talent while tracking production assets and maintaining cross-functional communication.
- Prepared production documentation, presentations, and pitch materials for industry outreach and stakeholder meetings.
- Researched production workflows and studio pipelines to improve planning and project execution.

VFX Artist - *“Wizard of Oz” MSG Sphere*

Nov 2024 - May 2025 (Magnopus)

- Provided specialized Photoshop support, creating character and element mattes to guide AI blueprints, resulting in film-ready AI elements.
- Composited layered Photoshop documents in Nuke and enhanced visual storytelling by creating character and element mattes for AI-driven workflows.
- Used ComfyUI for high-quality image upscaling and Google Veo 2 to generate AI-assisted video performances.

Nuke Compositor / Coordinator - *“Estelle” AMPAS Short Film*

Jun 2023 - Aug 2023 (AMPAS Internship)

- Collaborated with the VFX Supervisor on roto and compositing tasks.
- Completed screen replacements, morphing, and split screen effects.
- Tracked shot progress and assisted in organizing assets, ensuring timely delivery across departments.

Skills

- ShotGrid
- Jira
- Internal & External Communication
- Meeting Documentation
- Google Workspace & Microsoft Office
- Project Tracking
- Team Coordination
- Adobe Creative Suite
- Time Management & Prioritization

Education

The Los Angeles Film School - Associate in Film
Jul 2025 - July 2026

The Los Angeles Film School - Bachelor of Science in Entertainment Business
Feb 2024 - June 2025

The Los Angeles Film School - Bachelor of Science in Animation and Visual Effects
Sep 2019 - Aug 2023

Academy Gold Alumni 2023
VFX Production Track

Military Service

**ARMY Active Duty, SPC
Combat Engineer**

Performed obstacle clearance, fortification construction, and mobility support as a Combat Engineer in active and training environments.
Apr 2016 - Aug 2019

**ARMY Reserves, SGT
Logistics Specialist**

Managed supply distribution, inventory, and transport operations.
Jan 2021 - Current

Awards

- Army Achievement Medal
- Army Good Conduct Medal
- National Defense Service Medal
- Global War on Terrorism Service Medal
- Korea Defense Service Medal
- Army Service Ribbon
- Overseas Service Ribbon

References

Available upon request